MUSHROOM FESTIVAL
2023 GRANT APPLICATION
GUIDELINES

Grant Applications are due by Friday, February 24, 2023

Mushroom Festival Grant Application Packet should be submitted to:
The Mushroom Festival Inc
PO BOX 1000
Kennett Square, PA 19348
or e-mailed to **mushrooomfestivalgrants@gmail.com**

The Grant Application Packet should include one copy of:
- Mushroom Festival Grant Application
- Most recent 501©(3) ruling for your organization.
- Board of Directors list for your organization.
- A brief description of your organization and its purpose.
- Attach the most recently completed Form 990, 990-Z or explain why one was not filed.

Please be specific when describing your need. Funds requested for a general budget item will not be considered.

Do not send additional information

Grants will be announced by March 20, 2023

Organizations can only submit one application

All grant recipients are required to:
- Send a representative to the Grant Reception on April 20, 2023 for the award presentation or grant will be rescinded. If your Grant is approved more information will follow.
- If grant is awarded ALL SUPPORT DOCUMENTATION is due by November 30, 2023, Invoices and a copy of the form of payment (ie. cancelled check or credit card receipt.)
- Organizations that do not meet these requirements will not be eligible for a grant in 2024

If you have any questions feel free to e-mail mushroomfestivalgrants@gmail.com

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Organization Name:		
Executive Director:		
Mailing Address:		
City	State	Zip
Date organization was founded	Annual Budget $	
Amount requested $	Total program budget $	

If grant is awarded ALL SUPPORT DOCUMENTATION is due by November 30, 2023, Invoices and a copy of the form of payment (ie. cancelled check or credit card receipt.)
Initials_____

Are there other funding sources to complete the program/project for which you are requesting funds?
___Yes or ___No If yes please include a list of other funders being solicited.

Below or on separate sheet of paper, describe the specific reason for the grant application with this grant, including specific program goals and how a grant would meet them.

Contact Information: Please provide names, e-mail addresses and phone numbers for those individuals within your organization who will work directly with the Mushroom Festival in fulfilling the grant requirements. This person will receive regular updates and requests for information about the Grant Reception, and reminders of submitting grant documentation.

Name:	e-mail	phone
Name:	e-mail	phone